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Michael Walpole
Principal
School 23

September 22, 2021

School 23 Parents and Guardians:

In order to maintain social distancing protocols within our building, the following guidelines will be put into place for **Open House at School 23 on Thursday, September 30th from 5:30pm – 7:30pm:**

1. **ONLY one parent** per child may attend the Open House
 2. Everyone's **body temperature must be taken** prior to entering the building
 3. Everyone must wear a **mask at all times**
 4. **Children are not permitted** to attend
 5. All classrooms will be kept at **50% capacity** at all times
 6. Anyone presenting **COVID symptoms must not enter the building**
 7. Hand sanitizers will be available throughout the building
 8. **No assemblies will be held during Open House. When a parent arrives, she/he must report directly to the classroom**
- **Parents with students in Grades Pk-6 whose last name begins with A-L will report to their child's classroom from 5:30pm – 6:15pm.**
 - **Parents with students in Grades Pk-6 whose last name begins with M-Z will report to their child's classroom from 6:30pm – 7:15pm.**
 - **All 7th and 8th Grade Parents will report to the auditorium from 5:30 – 7:15pm to listen to course descriptions from each of your child's teachers for 12 minutes each.**

****Please remember that Open House Night is for the purpose of meeting your child's teacher(s) and learning about their classroom structures and academic program, along with general questions you may have. Questions you have about your individual child for the teacher should be addressed in an email, phone call, or a scheduled meeting.**

Thank you for your cooperation and understanding.

Mr. Walpole, Principal